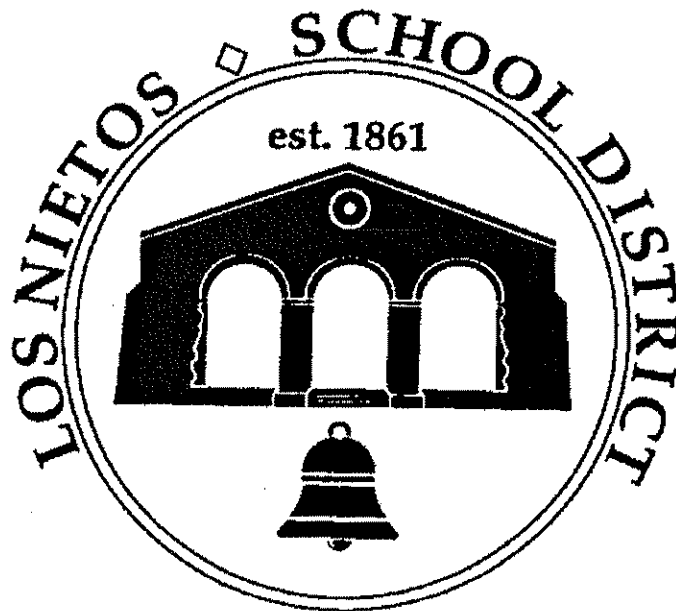


Annual Notification to Parents/Guardians

2007-2008



*Los Nietos
Elementary School District*

8324 South Westman Avenue
Whittier, CA 90606
(562) 692-0271
Fax (562) 699-3395
Lillian Maldonado French, Superintendent

Please review the material in this booklet. Then SIGN and RETURN the acknowledgement on page 19.

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SCHOOL RULES

You have a right to review school rules regarding student discipline. If you wish to do so, please contact the school office. [E.C. 35291, 48980]

ATTENDANCE

● General Absences

Children cannot learn if they are not in school. California schools no longer receive funding for students who are sick or excused. It is essential that your child attend school whenever possible, for part of a day after or before appointments. However, other attendance requirements still rely on excused and unexcused tallies. No pupil whose attendance is excused shall have grades or academic credit lost if assignments and tests can be reasonably completed.

1. Notwithstanding E.C. 48200, a pupil shall be excused from school when the absence is:
 - A. Due to his or her illness.
 - B. Due to quarantine under the direction of a county or city health officer.
 - C. For the purpose of having medical, dental, optometric, or chiropractic services rendered.
 - D. For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
 - E. For the purpose of jury duty in the manner provided for by law.
 - F. Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.
 - G. For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious

As the parent of a student you have many rights and responsibilities. This booklet talks about many of those and laws, policies and statutes which cover them. We suggest you read it. We must get the signed form returned or your child may not be able to attend classes. This page talks about when your child is absent from school. Only in certain cases is it permissible for a student to miss school.

Teachers build your child's education one day at a time, so every day is essential. In elementary, middle, junior, and high school, moving ahead, or even graduation, can be put in jeopardy if too many days are missed. Work with the teacher when a child must miss school. Get homework assignments and review work. There is only one chance to get a great education.

retreats, or attendance at an employment conference, when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.

- H. For any student 16 years old or older, with a GPA of 2.5 or higher, for the purposes of serving as a member of a precinct board for an election pursuant to Sec. 12302 of the Elections Code.
- I. Participation in religious instruction or exercises in accordance with district policy.
2. A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit thereof. The teacher of any class from which a pupil is absent shall determine the tests and assignments, which shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.
3. For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.
4. Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.
5. "Immediate family," as used in this section, has the same meaning as that set forth in Section 45194, except that references therein to "employee" shall be deemed to be references to "pupil." [E.C. 46014, 48205]

● **Parental consequences for non-attendance**

Any parent or guardian who fails to ensure their student's attendance may be guilty of an infraction and can be punished as follows: \$100 for first conviction; \$250 for second conviction; \$500 for third conviction; Rather than a fine a parent or guardian may be placed in parent education or counseling program; \$1,000 for willful violation of a court order directing that student must be enrolled in school or program. [E.C. 48293]

● **Attendance Options**

Many districts accept the transfer of students residing outside the district's attendance area. It is the intent of the Legislature that the governing board of each district annually review the enrollment options available to pupils within their districts and that the districts strive to make available enrollment options that meet the diverse needs, potential, and interests of California pupils. In school districts of choice, priority can be given to children of military personnel. [E.C. 48306, 48308]

1. Intradistrict Open Enrollment

The Governing Board desires to provide options that meet the diverse needs, potential and interests of district students and shall annually review enrollment options.

Students who reside within district boundaries may apply for enrollment in any district school. The superintendent or designee shall determine the capacity of each district school and establish a random, unbiased selection process for the admission of students from outside a school's attendance area.

The district will not provide transportation outside the school's attendance area. Upon request, the superintendent or designee may authorize transportation for students living outside the attendance area to and from a designated bus stop within the attendance area if space is available. Priority for such transportation shall be based on demonstrated financial need. [E.C. 35160, 53291, 35351, 48980]

Policy Adopted: January 25, 1994

2. Interdistrict Attendance

The Governing Board recognizes that students who reside in one district may choose to attend school in another district and that such choices are made for a variety of reasons. The Board desires to communicate with parents/guardians and students regarding what educational programs and services are available and how district programs and services may be improved. The Governing Board recognizes that current district enrollment corresponds well with district facilities and resources and that the district is capable of serving additional students. Therefore, the superintendent or designee may approve interdistrict attendance agreements which are in the best interests of the student and are consistent with district needs. [E.C. 46600-46611, 46621, 48204, 48209-48209.16, 48915, 48918, 48980, 52317] Policy Adopted: May 12, 1992; Revised: January 25, 1994

● Attendance Where Caregiver Resides

If your child lives in the home of a care-giving adult, as defined by law, your child may attend the school district in which that residence is located. Execution of an affidavit under penalty of perjury pursuant to the Family Code by the care-giving adult is required to determine that your child lives in the caregiver's home. [E.C. 48204(d), 48980(h)]

● Attendance in District in Which Parent/Guardian is Employed

Your child may have the option of attending school in the school district where you or your spouse is employed. If interested, call the school office for information. [E.C. 48204(b)(f), 48980(i)]

● Pupils with Temporary Disabilities; Individualized Instruction

If your child has a temporary disability preventing him/her from attending regular classes, the district will provide individual instruction when possible. [E.C. 48206.3, 48980(b)]

● Pupils with Temporary Disabilities in Hospitals; Residency

If, due to a temporary disability, your child is in a hospital or other residential health facility, which is located outside your school district, he/she may be eligible to attend the school district in which the hospital is located. [E.C. 48207] If this situation should arise, you should notify both the district where you reside and where the hospital is located so that individualized instruction, if possible, can be provided. [E.C. 48208]

● Leaving School at Lunch Time

The Los Nietos Elementary S.D. School Board has established a closed campus policy at all sites. Students may not leave campus at any time during the school day. This is for the security of the campus and to protect your student's health, safety, and welfare. Please cooperate by not requesting permission for your student to leave campus during the school day [E.C. 44808.5]

● Notice of Parent or Guardian of Truant Pupil

Requires letter to parent or guardian upon pupil's initial classification as a truant. Further specifies contents of letter. [E.C. 48260.5]

● School Attendance Review Board Referral

If any minor is a habitual truant, or is irregular in attendance at school, the pupil may be referred to a School Attendance Review Board (SARB). The Supervisor of attendance or a designee shall notify the minor and parents or guardian of the referral, as specified. [E.C. 48263]

● Minimum Days/Pupil Free Staff Development Days

If your child will be affected by minimum days or staff development days, we will give you at least one month's notice. The dates that were known at press time are printed in the calendar in this booklet. [E.C. 48980(c)]

● Notice of Alternative Schools

California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to: (a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy. (b) Recognize that the best learning takes place when the student learns because of his desire to learn. (c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his own time to follow his own interests. These interests may be conceived by him totally and independently or may result in whole or in part from a presentation by his teachers of choices of learning projects. (d) Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process. (e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district. [E.C. 58501]

DISCIPLINE

● Rules and Procedures on School Discipline

Provides that school districts may prescribe procedures to provide written notice to both continuing and transfer pupils and to their parents regarding school discipline rules. [E.C. 35291.5]

● Release of Student to Peace Officer

If a school official releases your child from school to a peace officer for the purpose of removing him/her from the school premises, the school official shall take immediate steps to notify you or a responsible relative of your child, except when a student has been taken into custody as a victim of suspected child abuse. In those cases, the peace officer will notify the parent or guardian. [E.C. 48906; Penal Code 11165.6]

● Parent Responsibility

Parents or guardians are liable for all the damages caused by the willful misconduct of their minor children which result in death or injury to other students, school personnel, or damage to school property. Parents are also liable for any school property loaned to the student and willfully not returned. Parents' or guardians' liability may be as much as \$10,000 in damages and another maximum of \$10,000 for payment of a reward, if any. The school district may withhold the grades, diplomas, or transcripts of the student responsible until such damages are paid or the property returned or until completion of a voluntary work program in lieu of payment of money. If your child commits an obscene act or engages in habitual profanity or vulgarity, disrupts school activities, or otherwise willfully defies the authority of school personnel, and is suspended for such misconduct, you may be required to attend a portion of a school day in your child's classroom. [E.C. 48900.1, 48904; Civil Code 1714.1]

As a parent, you are the best person to set rules and consequences for your children.

Unfortunately, society has been forced to set some rules as well. This section talks about those rules.

● Student Search

The school principal or designee may search the person of a student, the student's locker, backpack or purse if there is a reasonable suspicion to believe the student may have a concealed weapon, narcotics, stolen property, or contraband. [U.S. Supreme Court Case: New Jersey v. T.L.O. (1985) 469 U.S. 325]

● Cellphones, Pagers, Electronic Signaling Devices

Districts may regulate the possession or use of any cellphone, pager or electronic signaling device while pupils are on campus, while attending school-sponsored activities, or while under the supervision and control of school district employees. [E.C. 48901.5]

● Dress and Grooming

The Governing Board believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for school activities in which they participate. Students have the right to make individual choices from a wide range of clothing and grooming styles, but they must not present a health or safety hazard or a distraction which would interfere with the educational process.

When gangs constitute a danger to students, the superintendent or designee may restrict student dress and grooming as necessary to comply with Board policy related to gang activity.

Students and parents/guardians shall be informed about the school dress code at the beginning of the year and when revised. A student who violates the dress code shall be subject to appropriate disciplinary action. [E.C. 48907, 49066; Code of Regulations, Title 5]

Policy Adopted: November 27, 1984; Revised: May 12, 1992

● **Suspension by Teacher, Reports, Conferences, Referrals**

Authorizes a teacher to suspend a pupil from class. Requires report of suspension to principal and requires teacher to request parent or guardian attend conference. [E.C. 48910]

● **Suspension**

Requires school, at time of suspension, to make reasonable effort to notify parent in person or by telephone; requires follow-up notification in writing. Further requires district to invite parent to attend meeting to determine if suspension should be extended when expulsion is being considered. [E.C. 48911]

● **In-School Suspension**

Requires school, at the time pupil is assigned to supervised suspension, to notify, in person or by telephone, pupil's parent. If pupil assigned to suspension for longer than one class period, school must notify parent in writing. [E.C. 48911.1(d)]

● **Suspension by Governing Board: Intent to Hold Closed Session**

Authorizes the district to suspend pupil for any number of schooldays, within limits of E.C. 48903.

Requires the district to hold a closed session to consider suspension and to notify pupil and parent, by registered or certified mail or personal service, of intent to conduct closed session. [E.C. 48912]

● **IEP Notification Expulsion Request For Special Education Pupil**

Requires 48 hour prior notification of IEP meeting; or that the meeting will be held without parent participation unless parent requests a postponement of up to three days. Stipulates parents must receive written notice of intent to conduct a pre-expulsion assessment and requires parent to make pupil available without delay. [E.C. 48915.5]

● **Expulsion Orders: Readmission**

Requires district to make available to pupil and parent description of readmission process from expulsion at time expulsion order entered. If district denies readmission following a review, it shall notify pupil's parents, in writing, of reasons for denial and shall include educational program to which pupil is to be assigned. [E.C. 48916]

● **Rules Governing Expulsion Procedures: Hearing Notice**

Delineates rules governing due process procedures for expulsion. Requires written notice of hearing (including pupil rights) to be forwarded to pupil at least 10-calendar days prior to hearing. Requires notice to include pupil and parent obligation to notify new district of enrollment of pupil's status in expulsion process. Also requires written results of hearing to be sent to parent or guardian by superintendent or designee. Further requires inclusion of notice of parent's obligation, at the time of enrollment, to inform new district of pupil's expulsion. Governing boards have authority to issue subpoenas. This now requires that subpoenaed witnesses be informed regarding their receipt of applicable fees. Additionally, notice of decision to expel shall include notice of educational alternative placement to be provided to pupil during time of expulsion. [E.C. 48918]

● **Notification to Law Enforcement of Assault With a Deadly Weapon or Controlled Substance Violation**

Requires principal or designee to report to appropriate law enforcement, prior to suspension or expulsion of pupil, violation of Penal Code (PC) 245, 626.9, or 626.10. Requires report to law enforcement, within one school day of suspension or expulsion, for violation of [E.C. 48900(d), 48902].

● Grounds for Suspension or Expulsion

A pupil may not be suspended from school or recommended for expulsion unless the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to one or more subdivisions:

- (a) 1. Caused, attempted to cause, or threatened to cause physical injury to another person; or
2. Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any such object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stolen or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
- (l) Knowingly received stolen school property or private property.
- (m) Possessed an imitation firearm. As used in this section "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- (n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness or both.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- (q) Engaged in, or attempted to engage in, hazing as a misdemeanor or felony as defined in Penal Code Section 245.6.
- (r) A pupil may not be suspended or expelled for any of the acts enumerated unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or principal or occurring within any other school district. A pupil may be suspended or expelled for acts which are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:
 - (1) While on school grounds.
 - (2) While going to or coming from school.
 - (3) During the lunch period whether on or off the campus.
 - (4) During, or while going to or coming from a school sponsored activity.
- (s) A pupil who aids or abets, as defined in Section 31 or the Penal Code, the infliction or attempted infliction of physical injury to another person may suffer suspension, but not expulsion, pursuant to the provisions of this section.

Except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).

- (t) As used in this section, "school property" includes, but is not limited to, electronic files and databases.
- (u) A superintendent or principal may use their discretion to provide alternatives to suspension or

expulsion, including, but not limited to, counseling and an anger management program, for a pupil subject to discipline under this section.

- (v) It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against any pupil who is truant, tardy, or otherwise absent from school activities. [Amended by AB 1411, Ch.21, Statutes of 2003]

● **Mandatory Suspension / Expulsion**

Education Code Section 48915(a): Except as provided in subdivisions (c) and (e), the principal or the superintendent of schools shall recommend the expulsion of a pupil for any of the following acts committed at school or at a school activity off school grounds, unless the principal or superintendent finds that the expulsion is inappropriate, due to the particular circumstance:

1. Causing serious physical injury to another person, except in self-defense.
2. Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil.
3. Unlawful possession of any controlled substance listed in Chapter 2 (commencing with section 11053) of Division 10 of the Health and Safety Code, except for the first offense for the sale of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis.
4. Robbery or extortion.
5. Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.

Education Code Section 48915(c): The principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds:

1. Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior or written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district.
2. Brandishing a knife at another person.
3. Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code.
4. Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.
5. Possession of an explosive.

STUDENT SERVICES

● **Gifted and Talented Education (GATE)**

Parents of students who have been identified as Gifted and Talented must give permission for their pupil to participate in or be removed from the GATE program. Information regarding parent meetings can be obtained from the school office. The district has written plan for a GATE program that includes procedures to inform parents of pupil's participation or nonparticipation in program. The plan is available for public inspection.

● **Advanced Placement / International Baccalaureate Exam Fees**

State funding is available to qualified low-income students to cover the costs of advanced placement exam fees. A grant program also exists to defray costs to low-income students taking the International Baccalaureate and advanced placement exams. [E.C. 52240, 52244]

● **Services to Disabled Pupils**

If you have reason to believe your child (ages 0 through 21 years) has a disability requiring special services or accommodations, tell or write the school. Your child will be evaluated to determine whether he/she is eligible for free special instruction or services.

The District wants to locate, identify and assess all children with disabilities whether homeless, wards of the state, enrolled in public or private schools [E.C. 26020 et seq., 56040, 56301; 20 USC 1412; 34 CFR 300.121]

● **Student Lunch Program**

Currently, all students in the Los Nietos School District receive a no cost lunch through the Free and Reduced Lunch Program. [E.C. 49510 – 49520]

● English Language Learners Program

Requires notification of parents that child is placed in a bilingual program. Parents have the right to refrain from enrolling their child in such programs. [E.C. 52173]

● Migrant Education Program

Requires district receiving migrant education funds or services to actively solicit parental involvement in planning, operation, and evaluation of its programs through establishment of a parent advisory council. Requires notice to parents, in language they understand, that parents have sole authority to decide composition of council. [E.C. 54444.2]

● Homeless Children

Each local education agency liaison for homeless children shall ensure the dissemination of public notice of the educational rights of students in homeless situations.

● Student Use of Technology

The Governing Board intends that technological resources provided by the district be used in a responsible and proper manner in support of the instructional program and for the advancement of student learning.

The Superintendent or designee shall notify students and parents/guardians about authorized uses of district computers and consequences for unauthorized use/or unlawful activities.

On-Line Services/Internet Access

The Superintendent or designee shall ensure that all district computers with Internet access have a technology protection measure that blocks or filters Internet access to visual depictions that are obscene, child pornography, or harmful to minors, and that the operation of such measure is enforced. [20 USC 7001, 47 USC 254]

The Board desires to protect students from access to harmful matter on the Internet or other on-line services. The Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet. He/she also shall establish regulations to address the safety and security of students when using electronic mail, chat rooms and other forms of direct electronic communication.

Disclosure, use and dissemination of personal identification information regarding students is prohibited.

Staff shall closely supervise students while using on-line services and may ask teacher aides and student aides to assist in this supervision.

Before using district's on-line resources, each student and his/her parent/guardian shall sign and return an Acceptable Use Agreement specifying user obligations and responsibilities. In that agreement, the student and his/her parent/guardian shall agree to not hold the district and all district personnel liable for the failure of any technology protection measures, violations and copyright restrictions, users' mistakes or negligence, or any costs incurred by users.

In order to help ensure that the district adapts to changing technologies and circumstances, the Superintendent or designee shall regularly review this policy, the accompanying administrative regulation and other procedures. He/She shall also monitor the district's filtering software to help ensure its effectiveness.

● School Accountability Report Card

The School Accountability Report Card is available on request, and is available on the Internet at www.losnietos.k12.ca.us. It contains information about the district and school regarding the quality of programs and its progress toward achieving stated goals. A copy will be provided upon request. [E.C. 33126, 32286, 35256, 35258, 52056]

● Program Improvement

Parent/Guardian shall be notified when their children's school is identified as "program improvement" and the opportunities for school choice and /or supplemental instruction.

● Persistently Dangerous Schools

Parents/Guardians shall be notified of elementary and/or secondary schools considered to be

“persistently dangerous” pursuant to California Department of Education guidelines and of available options.

● **School Safety Plan**

Every year each school shall review and update its plan by March 1. The plan will include an earthquake emergency procedure system and disaster policy for buildings with a capacity of 50 or more people. Each school shall report on the status of its school safety plan, to numerous community leaders and include a description of its key elements in the school accountability report card. [E.C. 32281, 32286, 32288]

● **School Bus Information and Safety**

Questions regarding school bus routes should be made to the school office. Students must follow all rules and regulations while riding aboard District buses. Failure to follow these rules could mean the loss of riding privileges. All rules and regulations will be provided families with students riding the bus and provided families not previously transported on school bus upon registration with the district.

1. Bus routes are normally posted 1 week prior to the start of school.
2. All bus times are approximate (have students at stop 10 minutes early).
3. Students must have an emergency info on file prior to riding.
4. Students may be dropped off at another stop if a note accompanying the student is signed by his/her parent/guardian (note must have a callback phone number) and approved by the school office.
5. All bus loading/unloading will take place at the site designated location. This includes regular bus route and all activity trips.

HEALTH SERVICES

● **Bike Helmet Law**

No person under 18 years of age shall operate a bicycle a non-motorized scooter, or a skateboard or ride as a passenger unless that person is wearing a properly fitted and fastened bicycle helmet that meets specified standards.

● **Kindergarten and First Grade Physical Exam**

State law requires that for each child enrolling in the first grade, the parent must present a certificate, signed by a physician, verifying that the child has received a physical examination within the last 18 months. If your child does not receive this exam, you must file with the school district a waiver stating the reasons you are unable to obtain such services. You must understand that your child may be sent home if you fail to provide the certificate or waiver, or if your child is suspected to be suffering from a contagious disease. You may find it convenient to have your child immunized at the same time that the physical examination is conducted. [E.C. 49450; Health and Safety Code 124085, 124100, 124105, 120475]

These services may be available to you at no cost through the Child Health and Disability Prevention Program (CHDP). For information, you may contact: Whittier Health Center, 7643 S. Painter Ave., Whittier 90602, (562) 907-3230.

● **Kindergarten and/or First Grade Oral Health Assessment**

Parents or guardians must have their child’s oral health assessed by May 31 of the student’s first school year (kindergarten or first grade). Assessments within the 12 months before the child enters school also meet this requirement. The assessment must be done by a licensed dentist or licensed or registered dental health professional.

The District Oral Health Assessment/Waiver Request form is

We are glad to offer the services listed in student and health services sections. As do you, we recognize that students need to be healthy, rested, and well fed in order to learn to the best of their ability. To protect your child and others from the spread of contagious diseases, a doctor-signed note is required as proof your child was immunized.

Additionally, State law requires that schools watch for or test for childhood diseases and other health-related matters.

available from the District or online at www.cde.ca.gov and must be filled out at the dental office. If you cannot fulfill this requirement, please give the reason in Section 3 of the form. By law student health information is confidential.

The following resources can help you complete this requirement:

1. Medi-Cal/Denti-Cal at 800-322-6384
2. County Health Department listed in this section
3. Healthy Families at 800-880-5305

Many things impact a child's school progress and success, including health. Children must be healthy to learn, and children with cavities are not healthy. Baby teeth are not just teeth that will fall out. Children need their teeth to eat properly, talk, smile, and feel good about themselves. Children with cavities may have difficulty eating, stop smiling, and have problems paying attention and learning at school. [E.C. 49452.8]

● Immunizations

A pupil may not be admitted to school unless he/she has been fully immunized against diphtheria, pertussis (whooping cough), tetanus, poliomyelitis, measles, mumps, and rubella. Students entering kindergarten and the seventh grade are required to have three doses of Hepatitis B vaccine and a second dose of measles containing vaccine. Students must be immunized for varicella or provide proof from a doctor stating child has had the disease. The required immunizations are available from the County Health Department or a physician. Documented proof of immunization is required upon admission. It is the policy of this district that there be no "conditional" admittance to schools; immunizations must be up-to-date before admission to school is granted. This requirement does not apply if a district provided waiver is signed stating that the immunization is contrary to the beliefs of the parent or guardian, or a licensed physician writes a letter indicating the immunizations are inadvisable. If an outbreak of a communicable disease occurs at a school, the non-immunized student will be excluded for his/her own safety until such a time as directed by health officials or district administration. Parents or guardians may refuse to allow the sharing of personal information related to their child's immunization records by notifying the County Health Department listed in this section. [Health and Safety Code Sec. 120335, 120440; E.C. 49403]

● Medication

Children may take medication, which is prescribed by a physician, and get help from school personnel during the school day if:

1. The district designee has received a written statement from the physician detailing the medication name, method, amount, and time schedules by which the medication is to be taken; and
2. Parent, guardian or caregiver submits a written statement indicating his/ her desire that the school district assist his/her child in taking the medication; and
3. Parent signs a release statement on a special form available from the district. [E.C. 49423, 49480]

Children may carry and self-administer a blood glucose level test and diabetes care, inhaled asthma medication and auto-injectable epinephrine if the rules in one through three above are met. [E.C. 49414.5, 49423, 49423.1, 49480]

If your child is on a continuing medication regimen for a non-episodic condition, you are required to notify the district designee of the medication being taken, the current dosage, and the name of the supervising physician. [E.C. 49480]

● Physical Examinations

If you want your child to be exempt from physical examinations at school, file a written statement with the school refusing such an exam. However, when there is a good reason to believe that your child is suffering from a recognized contagious or infectious disease, he/she may be sent home and shall not be permitted to return to school until the contagious or infectious disease does not exist. [E.C. 49451]

For your child's safety, we need to know if your child is taking medication on a regular basis.

● **Scoliosis (curvature of the spine) Screening**

Between grades 6 and 8, your child may be screened for scoliosis (curvature of the spine), unless you submit a written denial of consent. [E.C. 49452.5]

● **Sight and Hearing Test**

The school district is required to provide for the testing of the sight and hearing of each student enrolled unless you submit a written denial of consent. [E.C. 49452, 49455]

● **Sun Protection**

Students when outdoors can wear sun protective clothing, including, but not limited to hats. [E.C. 35183.5] Students may also apply sunscreen during the day without a doctor's note or prescription. [E.C. 35291, 35294.6]

● **Confidential Medical Services**

According to the Education Code, school authorities may excuse any student in grades 7 through 12 from school for the purpose of obtaining confidential medical services without the consent of the pupil's parent or guardian. School districts are permitted to grant such excuses, but are not required to do so. [E.C. 46010.1]

● **Medical and Hospital Services Not Provided**

Requires district maintaining middle or high school to provide written notice to parents of pupil's participating in athletic activity, when district does not provide or make available medical or hospital service for pupils injured while participating in athletic activities. [E.C. 49471]

● **Medical and Hospital Insurance for Students**

The district DOES NOT provide insurance on individual students. However, you may purchase accident insurance through the district for medical and hospital services covering your child. The insurance provides coverage for your child while on school grounds or in school buildings during the time your child is required to be there because of attendance during a regular school day of the district; or while being transported by the district to and from school or other place of instruction; or while at any other place as an incident to school-sponsored activities. The district also ensures its athletes are covered by accidental injury insurance. The school district assumes no liability for accidents to pupils at school. Contact the district office at (562) 692-0271 ext. 222. [E.C. 32221.5, 49472]

● **Drug, Alcohol, Steroid and Tobacco Prevention Programs**

This notice is provided in compliance with the requirements of state and federal law as a part of the District's drug, alcohol, and tobacco prevention programs. The unlawful manufacture, distribution, dispensation, possession, or use of illicit drugs, alcohol, or any form of tobacco product on District premises or as a part of any of its activities is wrong, harmful and is strictly prohibited. Tobacco use is prohibited. All pupils will abide by this prohibition as a condition of attendance. Any violations of District or school standards of conduct, rules and regulations or state or federal laws regarding illicit drugs, alcohol and tobacco will be investigated. Violators will be subject to prosecution in accordance with local, state and federal law and District disciplinary action up to and including expulsion, and/or required to satisfactorily complete a drug abuse assistance, tobacco cessation program, or rehabilitation program selected by the District in conformance with law.

The District's drug alcohol and tobacco education and prevention programs are designed to address the legal, social and health consequences of drug, alcohol and tobacco use and to provide pupils with effective techniques for resisting peer pressure to use illicit drugs, alcohol or tobacco. Information about any drug, alcohol and tobacco counseling, rehabilitation, and re-entry programs available to pupils may be obtained by contacting their school. This information may include programs sponsored or maintained by various community groups or agencies. The District neither supports nor endorses any specific program, agency or firm. The information is provided only to assist parents and pupils who may desire information regarding the resources available to assist them.

High school athletes must sign a pledge they are not using steroids illegally or they will not be allowed to participate. Parents must sign a form notifying them of the restriction. [E.C. 49033, 60041; Health and Safety Code 11032]

CURRICULUM AND PERSONAL BELIEFS

● Comprehensive Sexual Health and HIV/AIDS Prevention

In the California Comprehensive Sexual Health and HIV/AIDS Prevention classes written and audio-visual educational material will be used and are available for inspection prior to the start of classes. You have a right to request, in writing, that your child not attend these classes. You may withdraw this request at any time. School districts must ensure that all pupils receive sexual health instruction from adequately trained personnel in appropriate courses. In this District Staff (Teachers) give such instruction. If taught by a consultant or in an assembly, parents will be given the dates, name of organizations and affiliation of speakers in this booklet or receive notice at least 14 days prior to the dates of the class or assembly. This instruction will emphasize that sexual abstinence and abstinence from intravenous drug use as the most effective means for AIDS prevention and avoiding sexually transmitted diseases. The instruction will also include development of refusal skills to assist pupils to overcome peer pressure and use effective decision-making skills to avoid high-risk activities. During this class students in grades 7 - 12 may be asked to anonymously, voluntarily, and confidentially fill out evaluation and research tools such as surveys, tests, questionnaires measuring student attitudes toward health, sex, and risk behaviors. Parents will be notified in writing and given the opportunity to review the material and can request in writing that their child not participate in any or all of the above activities. Copies of Education Code Sections 51938 and 51934 can be requested from your district or can be obtained online at www.leginfo.ca.gov. [E.C. 51933, 51934, 51938]

Some classes talk about human reproduction and sexually transmitted diseases. These pages talk about your rights as a parent/guardian in regard to previewing the material or removing your child from those classes.

● Dissection of Animals

If your child chooses not to participate in the dissection of animals, and if the teacher believes that an adequate alternative education project is possible, the teacher may work with the student to develop and agree upon an alternative education project for the purpose of providing your child an alternate avenue for obtaining the information required by the class. The school will need a signed note from you indicating your child's objection. [E.C. 32255]

● Health, Family Life, and Sex Education; Conflict with Religious Belief

Whenever any part of the instruction in health or family life education conflicts with your religious training and beliefs or personal moral conviction, or those of your child, your child shall be excused from such instruction if you request an excuse in writing. [E.C. 51240]

● Tests/Surveys on Personal Beliefs

Unless you and your children over 18 give written permission, your child will not be given any test, questionnaire, survey, examination, or marketing material containing questions about your child's, or his/her parents' or guardians' personal beliefs or practices in politics, mental health, anti-social, illegal, self incriminating, or demeaning behavior, critical appraisals of others close to the family, about legally confidential relationships such as ministers or doctors, income (unless to determine eligibility in a program or for receiving assistance), sex, family life, morality, or religion. Parents may also opt out of their child supplying information to be used for marketing. Parents have the right to review any survey or educational materials related to the survey on any of the above items. The District has developed policies relating to the surveys and personal information. [E.C. 60650, 51513, 60614; PPRRA, 20 U.S.C.; No Child Left Behind Act (NCLB)]

SCHOOL RECORDS AND ACHIEVEMENTS

● Pupil Records

You and your children over 18 have the right to review, get copies, and inspect their school records within five business days of a written request or oral request or before any meeting regarding an individualized education program or a hearing. Those records are confidential, and privacy will be maintained, except in some instances such as when your child transfers to another school. The records include transcripts, discipline letters, commendations, attendance, and health information. The records are maintained at the District Office by Jonathan Vasquez. There is someone to help interpret the material. When more than one child is named in the records, parents may only see material related to their child. If requested, the district will provide a list of types and locations where materials are held. There is a log of who has viewed the records that is kept at the same location as the records. District policy or administrative regulation AR 5125(a-h) sets forth the criteria by which school officials and employees can look and change or delete the files and why. Files may be reviewed to identify students eligible for public school choice or supplemental educational services. You may have copies made for five cents (5¢) per page. If you cannot afford the cost of copies they will be provided free of charge. You also have the right to file a written request with the superintendent challenging the records. You can challenge how your request was handled with the district or with United States Department of Education if you think there is an inaccuracy, unsubstantiated conclusion or inference, a conclusion outside the observer's expertise, comment not based on personal observation with time and date noted, misleading information, or violation of privacy rights. You will get to meet with the superintendent or designee within 30 days. If your challenge is sustained, the changes will be made. If not, you can appeal to the school board, which has final authority. If you still have a different view, your view can be included in the student's record. [E.C. 49063, 49060, 49069, 49070, 56043, 56504; Family Educational Rights and Privacy Act (FERPA); 34 CFR Part 99; (ne)]

For a smoother transition, through a relationship established with the Department of Defense and the California Department of Education, the District has established guidelines for transferring credits and meeting graduation requirements of students from military families. [E.C. 51250]

● Records of Suspension and Expulsion

Specifies for purposes of notification to parents and required reporting to the California Department of Education that all offenses set forth in E.C. 48900 (a-o) shall be properly identified in all appropriate records. [E.C. 48900(a-o), and 48900.8]

● Regulations Regarding Pupil Achievement

The Board of Education believes good communication between parents and teachers is important in the educational process. All appropriate forms of communication should be used. The progress report should reflect student progress in classwork and proficiency levels and indicate educational growth in relation to the student's ability, citizenship and effort. [E.C. 49067]

● Title I Reauthorization; "No Child Left Behind"

Requires districts that receive Title I funds to notify parents of the following requirements under "No Child Left Behind": Program Improvement-Parent/Guardian shall be notified when their children's school is identified as "program improvement" and the opportunities for school choice and/or supplemental instruction; Teacher Qualifications – Parent/Guardian shall be notified that they may request specified professional qualifications of the student's classroom teacher(s) and assigned paraprofessional(s); Homeless Children – Each local education agency liaison for homeless children shall ensure the dissemination of public notice of the educational rights of students in homeless situations; Military Recruiters; Release of Directory Information – Parent/Guardian shall be notified of requirements to release specified directory information on students to military recruiters. Notifications to include an "opt out" provision related to the

release of a student's name, address and telephone number; and, Persistently Dangerous Schools – Parents/Guardians shall be notified of elementary and/or secondary schools considered to be “persistently dangerous” pursuant to California Department of Education guidelines and of available options.

● **California Assessment of Academic Achievement**

State legislative intent that districts provide information on academic status and progress of pupils to pupils, their parents or guardians, and teachers on a timely basis. Permits district to inform parents of availability of exemptions under E.C. 60615, but prohibits district from soliciting exemptions. [E.C. 60602]

● **High School Exit Exam**

In addition to other graduation requirements, each student is required to pass the California High School Exit Exam (CAHSEE) to receive a high school diploma. Students must pass both the English and Mathematics sections of the CAHSEE in order to graduate. Each pupil shall take the CAHSEE beginning in 10th grade and may retake the examination as follows – two opportunities in 11th and 12th grades. Students may have one opportunity after 12th grade to pass the examination, but they must have completed all other graduation requirements. [E.C. 48980, 60850]

● **Release of Directory Information**

The law allows schools to release “directory information” to certain persons or organizations including military recruiters. Directory information may include a student's name, address, telephone information, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous public or private school attended by the student. You may have the district withhold any of this information by submitting a request in writing. In the case of students with exceptional needs, no material can be released without parent or guardian consent. [E.C. 49061(c), 49070, 56515; NCLB]

DUE PROCESS PROTECTIONS AND COMPLAINTS

The District is responsible for compliance with state and federal laws and regulations and has procedures to address allegations of unlawful discrimination and complaints alleging violation of laws governing educational programs. Employees, students, parents or guardians, advisory committees, and other interested parties are advised how to file a complaint if they so desire.

● **Complaints Regarding Discrimination, Exceptional Need Students, Categorical Programs, Federally Funded Programs**

The District is committed to equal opportunity for all individuals in education. The district programs and activities shall be free from discrimination based on age, ethnicity, race, national origin, sexual orientation, actual or perceived sex, ancestry, religion, color, mental or physical disability, limited English language skills or because a person is perceived to have one or more of the above characteristics. The District is committed to equal opportunities to all students of both sexes in all of its educational programs and activities.

The District shall promote programs that ensure non-discriminatory practices in all District activities. If you want further details in this regard, or wish to file a complaint, please contact the District's Uniform Complaint Officer. The Governing Board designates the following compliance officer(s) to receive and investigate all complaints and ensure district compliance with law: Jonathan Vasquez, 8324 South Westman Avenue, Whittier, CA 90606, (562) 692-0271 Ext. 226.

The Uniform Complaint Procedure can be used in cases of discrimination in adult education, consolidated categorical aide programs, career/technical education and training programs, and special education programs that receive state or federal financial assistance as well as Williams Settlement issues and other areas designated by the District. [E.C. 260 et seq., 56501; Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1974, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act (IDEA)]

● District's Uniform Complaint Process

You may contact your school's office or the District office to obtain a copy of the district's complaint procedures. The complaint procedure can be used for a variety of issues not mentioned above including but not limited to employee issues, school safety planning requirements in the No Child Left Behind Act, and policies and procedures of the district. Confidentiality and privacy shall be respected in all complaint investigations. Complaints alleging discrimination may be filed by a person on their own behalf or on behalf of another person or group of people within six months of the occurrence or when facts became known. Complaints regarding a special needs student may be filed within 12 months of the occurrence. Staff has been trained to deal with these types of complaints. [E.C. 56500.2]

1. Complaints made under this procedure shall be directed to the Uniform Complaint Officer who is responsible for processing the claims. A complaint under the Uniform Complaint Procedure should be completed within 60 days from the receipt of the complaint unless the complainant agrees in writing to extend the timeline.
2. You may contact the UCP Officer to obtain a copy of the complaint process.
3. You may choose to have your complaint mediated.
4. There shall be an investigative meeting after receiving the complaint.
5. The compliance officer shall send a written report about the investigation and decision. There are then five days to appeal to the Board of Education.
6. If you are not satisfied with the results the complainant then has 15 days to appeal to the California Department of Education. The appeal must include a copy of the locally filed complaint and a copy of the LEA decision.
7. You may forward your complaint directly to CDE and they may choose to intervene immediately based on established criteria.
8. There is nothing in this process to preclude a complainant from pursuing available civil law remedies outside of the district's complaint procedures. Such remedies may include mediation, attorneys, and legal remedies. Civil law remedies may include, but are not limited to: injunctions and restraining orders.

For discrimination complaints, 60 days must elapse from the time an appeal is filed with CDE before pursuing civil remedies except for an injunction. Complaints may also be forwarded to appropriate state or federal agencies in the following cases:

American Civil Liberties Act 504 – Office of Civil Rights

Child Abuse – Department of Social Services, Protective Services Division, or law enforcement

Discrimination/Nutritional Services – U.S. Secretary of Agriculture

Employment Discrimination – Department of Fair Employment and Housing, Equal Employment Opportunity Commission.

General Education – this school district

Health and Safety/Child Development – Department of Social Services

Student Records – Family Policy Compliance Office (FPCO), U.S. Department of Education

[20 USC 7114(D)(7) (No Child left Behind), 20 USC 11138;34 CFR 300.510-511, 300.513; E.C. 232.262.3, 33031, 33032, 33381, 48985, 56000-56885, 59000-59300, 6400o(a); 5 CCR 4600; 5 CCR 4620-4632]

● Complaints Regarding the Williams Settlement, Instructional Materials, Teacher Placement, and School Facilities

Parents should use the District Uniform Complaint Procedure to identify and resolve any deficiencies regarding instructional materials, facility cleanliness and safety, emergency or urgent facility conditions that pose a health or safety threat to students or staff, and teacher vacancies or misassignments. [E.C. 35186]

Williams Settlement complaint procedure

Forms are available at the school, but the form need not be used to make a complaint. The Uniform Complaint Procedure shall be used for filing Williams related complaints with the following special circumstances applying:

1. Forms can be turned into the principal or designee who will make every reasonable attempt investigate.
2. Complaints beyond the site authority will be forwarded to the District within 10 days.
3. Complaints may be filed anonymously. A response may be requested if complainant is identified and

will be sent to the mailing address on complaint.

4. If the District is required to provide material in a foreign language based on California Department of Education census data and if requested, the response and report shall be written in English and the primary language in which the complaint was filed.
5. The form will have a box to request a response and indicate where to file the form.
6. Valid complaints should be remedied within 30 days of receipt.
7. Within 45 days of resolution, notice should be sent to complainant when a response was requested. A principal will also inform the Superintendent of resolution in the same timeframe.
8. If unsatisfied with resolution a complainant may describe the complaint to the governing board at a regularly scheduled meeting.
9. The District will report quarterly on the number of resolved and unresolved complaints and summarize data regarding complaints and resolutions to the county superintendent and the local governing board in public session making it part of the public records. [E.C. 35186, 48985]

SEXUAL HARASSMENT

The Governing Board prohibits unlawful sexual harassment of or by any student by anyone in or from the district.

Teachers shall discuss this policy with their students in age-appropriate ways and should assure them that they need not endure any form of sexual harassment.

Any student who engages in the sexual harassment of anyone in or from the district may be subject to disciplinary action up to and including expulsion. Any employee who permits or engages in sexual harassment may be subject to disciplinary action up to and including dismissal.

The Board expects students or staff to immediately report incidents of sexual harassment to the principal or designee or to another district administrator.

Any student who feels that he/she is being harassed should immediately contact the principal or designee or another district administrator in order to obtain a copy of AR 1312.3 -Uniform Complaint Procedures. Complaints of harassment can be filed in accordance with these procedures.

The district prohibits retaliatory behavior against any complainant or any participant in the complaint process. Each complaint of sexual harassment shall be promptly investigated in a way that respects the privacy of all parties concerned.

● "Megan's Law" Sex Offender Notification

Assembly Concurrent Resolution 72, Chapter 122, Statutes of 1997, encourages each district to include in its annual notification to parents, information about the availability of a CD-ROM or other electronic medium containing information about registered sex offenders as required by "Megan's Law," as specified. This information is provided by the Department of Justice to local law enforcement agencies in each county. [E.C. 290.4]

MISCELLANEOUS

● Management Plan for Asbestos-Containing Material

The district has available upon request a complete and updated management plan for asbestos-containing material. [Code of Federal Regulations: 40 CFR 763.93]

● Further Information is Available

Further information regarding our district schools, programs, policies, and procedures is available to any interested person upon request to our district office. [E.C. 48209.13, FERPA, 34 CFR Section 99.7(b)]

DISTRICT CALENDAR DATES

CALENDARIO DEL DISTRITO

LEGAL HOLIDAYS

Independence Day	7/4/2007	Día de Independencia
Labor Day	9/3/2007	Día de Trabajo
Veterans Day	11/12/2007	Día de Veteranos
Thanksgiving Day	11/22/2007	Día de Acción de Gracias
Martin Luther King, Jr. Birthday	1/21/2008	Día de Martin Luther King Jr.
Lincoln's Birthday	2/11/2008	Día de Lincoln
Washington's Birthday	2/18/2008	Día de Washington
Memorial Day	5/26/2008	Día de Conmemoración

DÍAS FESTIVOS LEGALES

LOCAL HOLIDAYS

Thanksgiving Holiday	11/21 - 23/2007	Vacaciones de Acción de Gracias
Winter Break	12/20/2007 - 1/4/2008	Vacaciones de Invierno
Spring Break	3/24/2008 - 3/28/2008	Vacaciones de Primavera

DÍAS FESTIVOS LOCALES

TRIMESTERS

Elementary & Middle Schools	Escuelas Primarias y Secundarias	
1st trimester	9/5/2007 - 11/30/2007	1° trimestre
2nd trimester	12/3/2007 - 3/7/2008	2° trimestre
3rd trimester	3/10/2008 - 6/20/2008	3° trimestre

TRIMESTRES

TEACHER TRAINING

No School

All Schools	8/30/2007, 9/26/2007, 5/22/2008	Todas Escuelas
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CAPACITACIÓN PARA MAESTROS

No Clases

MINIMUM DAYS

BACK TO SCHOOL

Elementary Schools	9/20/2007	Escuelas Primarias
Middle School	9/27/2007	Escuela Secundaria

DÍAS MINIMOS

NOCHE DE REGRESO A CLASES

STAFF DEVELOPMENT

Every Tuesday (Minimum Days)	Cada Martes (Días Mínimos)
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DESARROLLO DE PERSONAL

PARENT CONFERENCE WEEK

Elementary Schools - Fall	10/22 - 10/26/2007	Escuelas Primarias - otoño
Middle School - Fall	10/22 - 10/26/2007	Escuela Secundaria - otoño
Elementary Schools - Spring	3/17 - 3/21/2008	Escuelas Primarias - primavera
Middle School - Spring	3/17 - 3/21/2008	Escuela Secundaria - primavera

CONFERENCIAS DE PADRES

OPEN HOUSE

Elementary Schools	5/20/2008	Escuelas Primarias
Middle School	5/13/2008	Escuela Secundaria

CASA ABIERTA

LAST WEEK/DAY OF SCHOOL

All Schools (Minimum Days)	6/16 - 6/20/2008	Todas Escuelas (Días Mínimos)
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ÚLTIMO SEMANA/DÍA DE CLASES

**ANNUAL NOTICE TO PARENT OR GUARDIAN
REGARDING YOUR RIGHTS**

Dear Parent or Guardian:

As required by law, I wish to notify you, as parents and/or guardians of students enrolled in our schools, of your rights and responsibilities. I ask, therefore, that you please take a moment of your time to carefully review the information in this booklet. After your review, please sign and return to your child's school this parent/guardian acknowledgment below indicating you have received and reviewed these materials.

If you have any questions regarding this information, please feel free to contact our District office.

Sincerely,

Lillian Maldonado French

District Superintendent

PARENT/GUARDIAN ACKNOWLEDGMENT

Education Code Section 48982 requires parents or guardians to sign and return this acknowledgment.

By signing below, I am neither giving nor withholding consent for my child(ren) to participate in any program. I am merely indicating that I have received and read the booklet with notices regarding my rights relating to activities which might affect my child(ren).

Date: _____

Signature of Parent / Guardian

Printed Name of Parent / Guardian

Printed Name of Student(s)

Printed Name of Student(s)

Printed Name of Student(s)

Printed Name of Student(s)
(Revised June 2006)

Printed Name of Student(s)

Printed Name of Student(s)

Printed Name of Student(s)

**WRITTEN ANNUAL NOTIFICATION FOR EXPECTED
PEST MANAGEMENT PRODUCTS IN THE
LOS NIETOS SCHOOL DISTRICT**

Dear Parent:

To meet the requirements of the Healthy Schools Act of 2000, the Los Nietos School District is required to provide annual written notification to parents, guardians, and staff regarding the intended use of pest management materials. For this school year, the Los Nietos School District may use the following pest management materials as necessity dictates.

<u>MATERIAL</u>	<u>ACTIVE INGREDIENT</u>	<u>USED FOR</u>
Roundup	Glyphosate	Vegetation management

In the event the use of a product is required and is not on the above list, notification will be provided 72 hours in advance of the intended use.

All of the above materials are fully registered for use in California by the United States Environmental Protection Agency (EPA) and the California EPA. For additional information on pest management materials, you may access the California EPA, Department of Pesticide Regulation website at www.cadpr.ca.gov.

If you would like to register with the school district to receive notification of individual applications of pest management materials, please complete the form below and return it to the school. Those who have registered will be notified of individual applications at least 72 hours in advance. For more information, I may be contacted at (562) 692-0271 extension 223.

Sincerely,

Douglas McMasters

Director of Business Services

REQUEST FOR NOTIFICATION

I would like to be notified each time a pest management material is applied at my child's school.

Child's Name: _____

School: _____

Name of Parent/ Guardian: _____

Contact Phone Number: _____

Signature of Parent/Guardian: _____

Date: ____ / ____ / ____